

ST. JOHN'S EPISCOPAL CHURCH  
HONEOYE FALLS, NY

# 2024 ANNUAL REPORT

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**01.26.2025**  
ANNUAL MEETING

# 2025 ANNUAL MEETING AGENDA

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Call to Order

Slate of nominees for election:

- Vestry: Anna Engstrom, Sandy Miller
- Audit Committee: Andy Smith, Allan Shafer
- Diocesan Convention delegates: Nancy Gift, Gaie Goodness, John Richards (alternate)
- Vestry Clerk: Jillian Lloyd

Service of Holy Eucharist

Opening Prayer

Approval of 2024 Annual Meeting Minutes

Vestry Resolution: St. John's Parish Bylaws

Rector's Report

Election Ballots & Voting

Wardens Reports – Mary Jo Smith and Ray Locke

Ministry Reports

Financial Report – Will Ingle

Recognition of and thanks to outgoing vestry members, Treasurer, Parish Administrator, and Music Director

Announcement of Election Results & Commissioning

Time for Questions

Closing Prayer

Adjournment

# 2024 ANNUAL MEETING MINUTES

**Attendees Present:** Yeates Conwell, E. Gay Mills, Michelle Laraby, Ann Williams, Shelly Shellman, Steve Moriarty, Pat Culver, Check Tellier, Janice Metcalf, Allan Shafer, Mary Jo Smith, Lewis Gurley, Judy Gurley, Robin Sardone, Emilie Hartzell, Chris Baron, Lorraine Reynolds-Ndusha, Nancy Gift, Gaie Goodness, Kaelin Allmendinger, John Richards, Allene Baillargeon, Peter Baillargeon, Anne Streule, Judith Haravitch, Glora Ulrop, Valerie Schillinger, Cindy Hebda, Margaret Ingle Gibbons; Will Ingle, Treasurer; and Rev. Jim Trimble, Rector

**Attendees via Zoom:** Katherina Wheeler, Connie White

**Clerk:** Jillian Lloyd

**Election Ballot:** The following slate was presented: Yeates Conwell, Catherine Faurot, Gaie Goodness and Sandy Miller for Vestry; Ray Locke for Junior Warden; Lorraine Ndusha (Reynolds), Nancy Gift and Gaie Goodness as Delegates for Diocesan Convention; and Allan Shafer and Andy Smith for Audit Committee. A count of the votes was completed by Allan Shafer. Yeates Conwell, Catherine Faurot and Gaie Goodness were elected to the Vestry. Because the rest of the positions were filled and were running contested, the entire slate was voted on at once. The motion to approve the slate was made by Allene Baillargeon. Gay Mills made a motion to second. All in favor by voice vote.

**Approval of 2023 Annual Meeting Minutes:** A motion was made by Mary Jo Smith to waive the reading of the January 2023 Annual Meeting minutes. The motion was seconded by Nancy Gift. All in favor by voice vote. A motion was made by Mary Jo Smith to approve the January 2023 Annual Meeting Minutes. The motion was seconded by Valerie Schillinger. All in favor by voice vote.

## **Warden's Report:**

Mary Jo Smith provided a recap of the 2023 calendar year. Photos of most of the fantastic events can be found on the churches Instagram page. They were also published in the January 2024 newsletter. Mrs. Smith presented John Richards with a 'thank you' gift from the Vestry for all that he has done to keep the music flowing, and those from far and wide able to attend St. John's every Sunday.

**Rector's Report:**

Rev. Jim Trimble presented gifts of thanks for Will Ingle, Treasurer and Jillian Lloyd, Parish Admin. A congratulatory card from the parish was also presented to Lorraine Ndusha for her recent wedding to Patrick Reynolds.

Outgoing Vestry members, Yeates Conwell, Jan Metcalf, Shelly Shellman and Allan Shafer were thanked for their time and efforts. The Rector Search committee was also congratulated and thanked for their time and effort over the last year and a half.

**Buildings and Grounds Report:**

Will Ingle presented the buildings and grounds report. Much was done around the campus this last year. The Parish House was scraped and repainted, as was a wall of the Carriage House. The 4H group, under Heather Potter, stained the Parish House ramp. A new stove was purchased and installed in the kitchen. New railings were installed on the ramp as well. The foundation was patched and the front door was stripped, sanded and repainted. Thank you to Yeates Conwell for purchasing a ladder for the church. Mr. Ingle has used it to clean the church gutters. He was also able to block the squirrels from getting to the roof of the church and into the attic.

In 2024, Mr. Ingle and an electrician have been looking at the church attic and fixing some of the wiring there. He would like to address the insulation in the church attic, which will likely help with the peeling paint on the church ceiling. There is more work to be done on the foundation on the Carriage House. In 2022 there was an issue with the sewage in the Parish House. It has been cleared up but there is a larger issue that has yet to be dealt with. There will be fundraising and volunteer opportunities to address these concerns in the near future.

Maggie Gibbons asked about the Parish House floor – the wood floor in the main space. Mr. Ingle noted that it would be added to a list and would hopefully be addressed in the next year or two.

**Financial Report:**

Will Ingle presented the financial statements with a PowerPoint presentation. Printouts of the Year-End 2023 reports, the 2024 Budget and an overview of the endowments were made available

for review to those in attendance. Mr. Ingle explained that revenues include pledge, plate, fundraising, program income, rental income, endowments (investments), and other income (unbudgeted and unexpected). Expenses include payroll, utilities, insurance, office expenses, maintenance (organ tuning, garbage service, etc.), program expenses, mission, and debt service.

Assets include:

- Checking account – Operating & Designated Funds
- Endowment
  - Meader Fund – Capital Improvements
  - Unrestricted – General Use

Liabilities include:

- Diocesan Loan – Sibley Loan from 2002

Mr. Ingle continued by discussing the 2023 year-end results. A deficit of \$19,641 was projected for the year however with no priest having been hired, and a couple of other variables, St. John's ended the year with a surplus of about \$18,000. Revenues held up to this change. Pledge was approximately \$5,200 less than expected while plate was significantly higher, by about \$4,300. Rental income was under budget by \$470. Investment income was about \$10,000 less. This is not a bad thing. It means that we did not need to draw this money from the endowments to cover costs. Program and fundraising income was less than budgeted. This is not due to losing income on fundraisers, less money was also spent on fundraising. Expenses were dramatically less than expected. A fulltime priest was anticipated by June 2023, but that did not happen. This meant that payroll was significantly less. Utilities and office expenses were under budget. Maintenance was overbudget. More projects needed to be done to keep the campus up to par. Overall, expenses were about \$51,000 less than budgeted. At the end of 2023, there is about \$14,000 in the checking account. The Vestry approved the purchase of \$20,000 4-month CD at a 4.5% return. The Meader Endowment balance is \$133,950 and the unrestricted endowment balance is \$168,537. Total assets are \$341,686. The Sibley Loan balance is \$3,863. St. John's net worth is \$337, 823.

Questions were raised regarding the funds for the stained glass and chimes. Pat Culver asked for a report on the work that had been

done previously to the stained glass to be made available. The 2023 Budgeted was presented next. Revenues are expected to be \$137,988 (\$53,016 more than 2023) and expenses are expected to be \$137,988 (\$72,657 more than last year). A deficit of \$19,641 is projected for 2024. This is mainly due to the hiring of the fulltime priest, Rev. Jim Trimble, in January 2024. Pledge is expected to increase by \$8,359. If you have not turned in a pledge card, it's not too late to do so. We are planning on taking \$16,257 from the endowments to meet the expenses for 2024. There is also a 2023 Surplus that includes the \$20,000 CD's that were purchased and the \$8,994 that was spent on the painting of the Parish House. This expense, in 2023, was paid for from the operating account due to funds being available. This should have come from the Meader Fund and is due to the operating account.

Endowments were also discussed. They are managed by Wealth Management at Canandaigua National Bank. In 2023, the Meader went up by \$18,577. The unrestricted fund went up by \$23,349. No distributions were made during the year. The allocations were provided for those in attendance.

Mr. Ingle made himself available for questions outside of the meeting. Additional copies of the printed materials can be provided upon request. Year-end giving statements were also provided.

A closing prayer was said by Rev. Jim Trimble.

Motion was made to adjourn the meeting by Lew Gurley. Lorraine Ndusha seconded the motion. All in favor by voice vote.

# BYLAWS OF ST. JOHN'S EPISCOPAL CHURCH, HONEOYE FALLS, NY

The Bylaws of St. John's Episcopal Church in Honeoye Falls, NY (hereafter termed Bylaws) shall conform to:

- The Constitution and Canons of the Episcopal Church.
- The Constitution and Canons of the Episcopal Diocese of Rochester.
- The Religious Corporations Law of the State of New York.

If the Bylaws conflict in any part or section with any of the above, that part or section will become null and void.

## Amendments

Bylaws may be amended in whole or part by a 2/3 vote of qualified voters present at an annual or parish meeting. All adult members must be notified of the meeting and receive a description of the amendment proposal(s) prior to the meeting.

## Parish Meetings

The annual parish meeting shall be held in January of each year with the date, time and place established by the Vestry at the November Vestry meeting. It will then be publicized throughout the Parish along with the criteria for voter eligibility.

Special parish meetings may be called at ~~anytime~~ any time by the Bishop or the Rector. In the absence of the Rector, the Wardens and a majority of the Vestry persons may call a special meeting. The nature and purpose of a special meeting and the scheduling of the Annual Meeting should be announced at least two Sundays ~~proceeding~~ preceding the meeting.

A majority vote is necessary by members present for any action at an Annual Meeting or special meeting.

Qualified voters must be persons 18 years of age or more who have been baptized and are regular attendants at worship and contributors to its support for at least one year prior to such a meeting.

The meetings shall be presided upon by the Rector or, in the Rector's absence, by a Warden or qualified replacement.

Debate and voting shall be governed by Robert's Rules of Order.

## **The Vestry**

The Vestry is the elected lay leadership of the parish. In addition to the Vestry's canonical responsibilities for the parish's relations with its Rector and management of finances and property, the Vestry should facilitate Christian growth among parishioners and strive to be models of faithful Christian leadership in their own lives. They should lead as well as serve; manage as well as enable others to participate in parish life.

## **Qualifications**

Candidates to the Vestry should:

- Be 18 years of age, baptized, and a member and contribute of St. John's parish for one year prior to taking office.
- Attend church services regularly, be able to work with others and be open to new ideas and ministries.
- Express a commitment to support the mission and ministry of St. John's Church, the Diocese, and the National Church.
- Be committed to spiritual renewal personally and to the Church at large.
- Recognize that Vestry membership is a commitment to service.
- Be willing and able to invest the time required for fulfilling Vestry responsibilities.
- Know that if elected and circumstances change so that obligations cannot be fulfilled, they are free to resign.

## **Election Process**

A nominating committee appointed by the Vestry will represent the slate of candidates for unfilled Vestry and Warden positions at least two weeks prior to the Annual Meeting. A short autobiography of all nominees will be distributed. At this time the criteria for voter eligibility will also be stated.



The slate of candidates will be formally announced prior to starting the Church service the day of the Annual Meeting. At that time nominations may be made from the floor provided the nominee has been asked and is willing to accept the nomination. A short autobiography should be offered verbally. This gives persons unable to attend the meeting an opportunity to cast their ballot.

~~All qualified persons present are entitled to cast one vote for the position of Warden. The candidate receiving the largest number of votes shall be declared the winner.~~

All qualified persons are entitled to cast one vote for each Vestry position vacant. The candidates receiving the largest number of votes in accordance with the number of positions open shall be declared the winner.

The nominating committee will present candidates for delegates to the Convention accordance with the Canons of the Diocese. The delegates and alternate representing St. John's will be picked from persons receiving the highest votes.

Vestry, ~~Warden~~, or delegate vacancies, upon recommendation of the Rector, will be filled by the Vestry.

## **Organization**

The Vestry of St. John's Episcopal Church shall consist of ~~seven~~ six members, ~~a Junior Warden, and a Senior Warden~~. Vestry persons serve for three years and can serve no more than two consecutive terms at which time they may serve again after a one year absence. ~~The Warden's will be elected to serve two years, one as Junior Warden and one as Senior Warden. A one year hiatus is necessary after the two year term before serving on the Vestry again.~~

## **Responsibilities**

The Vestry:

- Serves as trustees of the incorporated parish and are custodians of its real and personal property and its agents and legal representatives in all matters concerning its corporate affairs.

- As a consultative body, with the Rector, determines parish policies and procedures, promotes spiritual growth and development, facilitates mission and ministry among members and engages in parish planning for present and future development.
- Oversees the raising of funds to maintain the parish and for their proper allocation.
- Is responsible for the upkeep of buildings and grounds of the parish.
- Becomes an effective supervisor of the parish in the event the Rector resigns; is responsible for providing interim cleric; and assumes responsibility for securing a successor.
- Shall choose or elect, at the first meeting of the new Vestry, among the members of Vestry persons, to serve as Senior and Junior Wardens. These persons shall serve a term of one year and can be elected to serve more terms, if they so choose.
- Shall appoint a Clerk of the Vestry whose responsibilities will be to record the minutes of all Vestry meetings, record minutes at all annual and special meetings, preserves all records and papers belonging to the parish, performs such duties assigned by the Vestry, and delivers to the successor all books and documents belonging to the parish.
- Shall appoint a Treasurer whose duty it will be to receive, disburse and account for funds of the parish.

## **Finance**

There must be a majority vote of the Vestry and two signatures (Warden and Treasurer) to buy or sell any investment.

Revenues from the Building, Organ, Baker and Memorial funds (or any other investment/revenue funds which may ensue) can only be disbursed with a majority vote of the Vestry.

The Discretionary Fund is financed from the loose monies contributed the first Sunday of the month and from other monies as directed by the Vestry. The disbursement of Discretionary Funds must have the signature of the Rector or Senior Warden.

## **Meetings**

Monthly Vestry meetings will be held at dates and times determined by the first meeting of the Vestry following the Annual Meeting. Vestry meetings are open to all members of the parish. To address the Vestry, a member of the parish must contact the Rector or Senior Warden at least two weeks before the Vestry meeting.

In case of a tie vote by Vestry members on any resolution or action, the Rector shall break the tie.

## **Quorum**

To constitute a quorum of the Vestry, there must be present either:

- The Rector and at least a majority of the whole number of Vestry persons. ~~and Wardens.~~
- ~~Both Wardens and~~ A majority of the Vestry.
- ~~One Warden and one more than the majority of the Vestry.~~

## **Absences**

The Vestry, by majority vote of all persons serving, may remove from office any church Warden or Vestry member who fail to attend three successive regular meetings of the Vestry without excuse by the Rector, or if there is no Rector, by the Wardens.

## **~~St. John's Nursery School~~**

### **~~Philosophy, Purpose, and Enrollment~~**

~~St. John's Nursery School (hereafter called School) is a non-profit school for three, four and five year old children, and admits students regardless of race, color or national origin. The School is accredited by the National Academy of Early Childhood Programs, is registered with the New York State Education Department, and is a member of the National Association of Episcopal Schools.~~

~~The School's philosophy emphasizes individual choices, growth in self-control and personal skills, the creative use of art media, interaction with other children, and continual exposure to learning experiences. Each class is a mixture of three, four and five year old children to further the philosophy of the treatment of each child as an individual. The School's primary goal is to have each child feel happy being himself through making friends, sharing, and learning to use his mind and body as well as s/he can.~~

~~Admission is open to any child who will be three years old by December 1st of the year of admission and who meets New York State health requirements.~~

### **~~Vestry Responsibilities to St. John's Nursery School:~~**

- ~~• To promote the philosophy of the school as stated above.~~
- ~~• To hire, evaluate and dismiss (if necessary) the Director.~~
- ~~• To appoint a Church member to serve on the School's Board.~~
- ~~• To approve and ratify the monthly minutes of the School Board.~~
- ~~• To provide appropriate insurance coverage to include accident and liability, property and officer/director liability coverage.~~
- ~~• To maintain the School's facility and grounds including snow removal, lawn care, utilities and capital improvements with the School providing a monthly stipend to cover these expenses.~~
- ~~• To approve the Bylaws of the School as well as any amendments or revisions.~~

### **~~Nursery School Obligations to the Vestry:~~**

- ~~• The Director must implement resolutions recommended by the Vestry.~~
- ~~• The Director must present a report to the Vestry three times a year.~~
- ~~• The School must present an annual accounting of its financial condition.~~

# RECTOR'S REPORT

**Rev. Jim Trimble**

What a year! For many of us, it began with the calling of a new rector – all the way from Winchester, Kentucky. The Search Committee, along with the Wardens, Vestry, and diocesan staff, did the good and solid work of transition after almost a 2-year rector absence. Thanks went out to Ray, Pat, Yeates, Allene, and Lorraine in inviting Jim Trimble to minister alongside us. What an amazing example of a parish family coming together to lead each other in worship of God, and ministry with God's people.

At our last Annual Meeting, we thanked the Search Committee and outgoing Vestry members – Yeates, Jan, Allan, and Shelly – and elected new ones – Gaie, Yeates, and Catherine. Cheers also went out to Music Director John Richards, Treasurer Will Ingle, and Parish Administrator Jillian Lloyd.

St. John's, indeed, highlights its gift of liturgy and worship, hospitality, teaching and formation, helping those in need, and engaging with the village community. The music ministry, with voices and instruments, alongside so many Sunday ministers brings alive an inclusive and joyous Eucharist service. Add to that, Christian formation for our children during Coffee Hour, poignant teaching from the pulpit, and lectionary formation study via Zoom on Tuesday mornings.

Hospitality is huge here! The Coffee Hours are social gatherings with so much more than just coffee – the bar has been set for delightful food offerings, as well. Throughout the year, we've also engaged in Silver Spoons luncheons, celebrating St. Patrick's Day and Oktoberfest, parish picnics in nice weather, cards from our Care Team, a new sign to invite folks to the doors, a pride flag to communicate our openness and affirmation of all, tending to our church gardens, the parish plant sale, and a community Spaghetti Dinner.

In addition to Sunday morning services, we celebrated Holy Week liturgies, an ecumenical Cross Walk, a Service of Renewal of Ministry presided over by our new bishop, a church hymn sing at Pinehurst, an ecumenical Blue Christmas service, and participated in the National Day of Prayers in Honeoye Falls. In preparation for Bishop Kara's annual visitation, we offered Confirmation classes, and the bishop

confirmed two, with two others renewing their baptismal faith.

Sacramentally, we also welcomed three in Holy Baptism, one wedding service, and one funeral service. As part of the Diocese of Rochester, folks from St. John's participated in the Convention to Elect a Bishop, as well as represent us at the annual Diocesan Convention. In addition, Will is now the Diocesan Director of Finance and Administration, and Jim+ serves on Diocesan Council from the West Convocation. Two of our parishioners are now aspirants for Holy Orders, and we have a group engaging with the College for Congregational Development.

In addition to right and good worship, and intentional hospitality, the central ministry of any church is in engaging with those in need. St. John's engages that in spades – the Rector's Discretionary Fund donations to assist with rent, utilities, and car repairs, donations to the FISH Food Cupboard in the Village, donations to Eagle Star Veterans Housing projects, tending to neighborhood cats, and helping with the ecumenical Vacation Bible School.

For a small parish established in the early 1800s, the reach of this parish is deep, far, and wide. For that, as the new rector here just a year, I give thanks to you and to God for putting us together. So many people act as Christ's hands and feet in this congregation, and it will only grow as we welcome, invite, and affirm all God's people here at St. John's Episcopal Church in Honeoye Falls, New York .... Thank you, and God bless all of us!

Vestry Members Ray, Mary Jo, Chris, Allene, Lorraine, Gaie, Yeates, Kaelin, Catherine

Choir and Musicians John, Allan, Peter, Nancy, Jan, Mary Jo, Anna, Cyndy, Kaelin, Emile, Pat, Ashley, Ray

Lectors and Servers Allene, Kaelin, Chris, Catherine, Judy, Gina, Maggie, Gaye, Judy, Nancy, Ray, Jan, Jonathan, Lorraine, Robin, Sandy, Allan, Shelly, Mary Jo, Mark, Cyndy

Altar Guild Ray, Lorraine, Judy, Anne, Allene

Hospitality and Care Maggie, Allene, Pat, Michelle, Shelly, and so many  
coffee hour hosts and Care Team members

Parish Administrator and Vestry Clerk Jillian

Treasurer and Building & Grounds Will

Audit Committee Allan, Andy

Convention Delegates Nancy, Lorraine, Gaie

Sunday School Teachers Allene, Lorraine

Rector Jim+



# SENIOR WARDEN'S REPORT

**Mary Jo Smith**

This report will feature some of the highlights of the year 2024. By far the most exciting thing that happened to us last year is that we got a new rector! Jim Trimble joined us from Kentucky, bringing along his lovely wife Nancy. Finally, Alan and I could take a break from some of the duties we had been performing since Virginia left. Shortly after Jim arrived, we had our annual meeting. Jim jumped in with two feet, showing himself to be not only an excellent preacher, but also "a lot of fun." Ministries such as Bible Study, Silver Spoons, and donations to Eagle Star housing continued. Coffee hour morphed into lunch, guided by the able hand of Maggie Gibbons. Holidays such as St. Patrick's Day and Easter featured additional delights, with music by Pat Culver and Jan Metcalf on the former and an Easter Egg Hunt on the latter. And always, so much food. In the summer there was participation in ecumenical and community events, such as Vacation Bible School and the Pride Parade. The fall brought our 2nd annual Oktoberfest, put on by Lisa Lewis-Coddington and Dave Coddington, with the addition of a truly stellar likeness looking down upon the proceedings. A flurry activity happened in December, with our annual visit from the Bishop on the first Sunday of Advent, a very well attended Hymn Sing at Pinehurst, an ecumenical Blue Christmas service at Pinehurst, and an Ugly Christmas Sweater competition where Nancy trounced us all. 2024 will go down as a year in which we showed the world how compassionate and caring Episcopalians are...and also, that we're a lot of fun!

# **JUNIOR WARDEN'S REPORT**

**Ray Locke**

Another year has gone by, and we have completed our first full year with our Rector, Father Jim. God absolutely had a hand in putting us together with Jim.

During the COVID months and our time without a Rector we showed as a parish we are strong in our dedication to God in Christ, and to each other. Like a Timex watch, we took a lickin' and kept on tickin'.

Serving as a warden can be a taxing time especially when things get contentious as things sometimes do. But not at St. J's. We have been able to work together in activities and while we all have our own views on things we work together in mutual respect and love. It is a wonderful thing to be a part of.

In this next year as the Senior Warden, I want to encourage us to begin to learn of and embrace the concept of the "The INVITING church" in addition to being a welcoming church. Being an inviting church calls for a proactive church that goes out into the community in effect to show them we are a part of the community and to show we are Christians by our love. In this way we can hopefully and prayerfully help others to come to God with us at St. John's. You will hear more about this effort in the coming months, and I encourage and implore you all to be a part of the joy that can happen. I know I will not be surprised. Be a part of the joy!

I have never made it a secret how much I love the congregation at St. John's, and it has been exhilarating and soul enriching to be here with you. I feel blessed to be the Junior Warden of this place. Thank you all so much.

# MINISTRY REPORTS

## **Music Report by John Richards, Music Director**

St. John's continues to be a place where music is a vital part of worship. We are a congregation that LOVES to sing from both the 1982 Hymnal and LEVAS. But we are also a community open to the occasional break from standard Anglican fare. Our choir, while small, is, as they say "mighty", and anthems are delivered with minimal Sunday morning rehearsal time. We also benefit from the musicianship of our instrumentalists, adding recorder, flugelhorn, trumpet, concertina, clarinet, ukelele, flute, hand drums, and chimes to the mix. Musical outreach continues with our tradition of bringing music to Pinehurst at Advent and Blue Christmas.

Our musical infrastructure remains solid. Our Hook and Hastings tracker organ, first played at Easter in 1899, hasn't lost a step (or a stop). Our tower chimes, truly unique for a church our size, are in good repair. After much experimentation starting with our remote COVID services, we finally have good sound quality both in church and on Zoom/Facebook thanks to a digital mixer and high-quality microphones. This remains important for our remote attendees who stop by to view our services as many as 175 times per week.

We would love to add more singers and instrumentalists. So please feel free to check in with me at any time.

## **Crucifer and Reader Report by Mary Jo Smith**

What is one thing everyone expects to be part of a Sunday church service? Why, hearing words from the Bible, of course! The proclamations of the prophets, the letters of Saint Paul, the stories we remember from Sunday School—these are the words that inspire and delight us. Another important aspect of the service is the Prayers of the People, when we send up our thanksgivings and intercessions to the Lord. The people who provide these integral parts of the service are the Lay Readers. In addition, they serve as Chalice Bearers during the Great Thanksgiving. We are fortunate to have an amazing group of Readers. They are: Kaelin Allmendinger, Allene Baillargeon, Chris Baron, Catherine Faurot, Nancy Gift, Gaie Goodness, Judy Haravitch, Gina Hurley, Ray Locke, Jan Metcalf, Jonathan Motherwell, Lorraine Reynolds, Allan Shafer, Mary Ann

(Shelly) Shellman, Mary Jo Smith, and Mark Steigler. Thank you all for your service. Another essential job is that of the Crucifer. This individual carries the cross during the processional, gospel reading, and recessional. They also receive the elements from a member of the congregation and serve the priest as they prepare the altar for the Great Thanksgiving. Our crucifer group is small but mighty. They are Maggie Gibbons, Ray Locke, Robin Sardone, Allan Shafer, and Mary Jo Smith. Thank you all for your service.

### **Alta Guild Report by Ray Locke**

Well, the earth has made another revolution around the sun, and we have made another revolution around the church calendar. With the various church seasons, we observe different practices, readings, colors, etc.

We enter the church on Sunday morning and see our beautiful building. We see our altar which is home to "the table" where we partake of the body and blood of Christ as siblings in Christ.

A big reason our church looks so beautiful Sunday after Sunday can be attributed to our Altar Guild. I am openly and incredibly biased, but I feel this group is second to none. The altar guild is responsible in setting the table and making sure the elements (body and blood) are available for our nourishment during the Eucharistic portion of our service. They are responsible for the stewardship of the objects we use during our worship.

Everyone who serves on the Altar Guild is a seasoned and very dedicated veteran. I am the coordinator/scheduler of the line up for every Sunday. Without the disciplined and dedicated service of our Altar Guild ladies, my job would be a nightmare, but in reality, I have the distinct privilege of serving with these fine people and it is a pleasure. We are blessed by the presence and dedication of these individuals who also find nourishment in the duties they perform.

Please join me in thanking these ladies for their service and dedication by serving on the Altar Guild. I most certainly thank them all.

# FINANCIAL REPORTS

St. John's Episcopal Church

*SUMMARY OF 2024 RESULTS*

	2024 Budget	2024 Actual	Difference	% of Budget	NOTES
<b>REVENUES</b>					
Pledge	\$74,050	\$66,864	(\$7,186)	90.3%	
Plate	\$15,149	\$18,211	\$3,062	120.2%	
Rental Income	\$630	\$770	\$140	122.2%	
Investment Income	\$16,257	\$10,000	(\$6,257)	61.5%	
Program Income	\$510	\$1,010	\$500	198.0%	
Fundraising Income	\$848	\$2,092	\$1,244	246.7%	
Other Income	\$1,600	\$2,270	\$670	141.9%	
Diocesan Grant	\$28,944	\$28,944	\$0	100.0%	
<b>TOTAL</b>	<b>\$137,988</b>	<b>\$130,161</b>	<b>(\$7,827)</b>	<b>94.3%</b>	
<b>EXPENSES</b>					
Rector	\$85,484	\$86,256	\$772	100.9%	
Parish Administrator	\$12,600	\$7,660	(\$4,940)	60.8%	
Payroll Taxes/Fees	\$1,224	\$816	(\$408)	66.7%	
Utilities	\$8,347	\$7,741	(\$606)	92.7%	
Insurance	\$8,861	\$9,382	\$521	105.9%	
Office Expense	\$2,861	\$3,665	\$804	128.1%	
Maintenance	\$4,494	\$2,714	(\$1,780)	60.4%	
Program Expense	\$1,770	\$2,866	\$1,096	161.9%	
Fundraising Expense	\$538	\$1,080	\$542	200.7%	
Mission	\$500	\$500	\$0	100.0%	
Apportionment	\$10,105	\$10,105	\$0	100.0%	
Debt Service	\$682	\$682	\$0	100.0%	
Other	\$522	\$565	\$43	108.2%	
<b>TOTAL</b>	<b>\$137,988</b>	<b>\$134,032</b>	<b>(\$3,956)</b>	<b>97.1%</b>	
<b>SURPLUS/(DEFICIT)</b>	<b>\$0</b>	<b>(\$3,871)</b>			

## REVENUES

Pledged Amount	\$70,110	28 Pledging Units Renewing
Pending Pledges	\$3,900	Pending 2024 Pledging Units
Pledge Unit Growth	\$1,940	2 New and 1 Returning Pledges
Total Pledge:	<b>\$75,950</b>	
Plate Offering	\$16,211	2024 Actual - Prepaid 2025 Pledge
Rental Income	\$360	2024 Lima AA Only
Program Income	\$1,010	2024 Actuals
Fundraising	\$2,092	2024 Actual
Other	\$1,454	Outreach Income + Silver Spoons
Total Parish Generated	\$97,077	

## EXPENSES

\$140,124

Endowment Draws	<b>\$18,047</b>	STJHF Historical: \$12,000-\$22,000
Congregational Dev Grant	<b>\$25,000</b>	Application Review 02/11/25

SURPLUS/(DEFICIT) \$0

Endowment Draw

Fund Balance 12/31/24 \$172,961

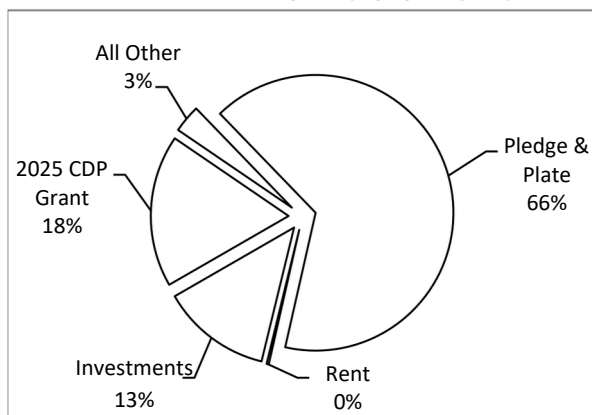
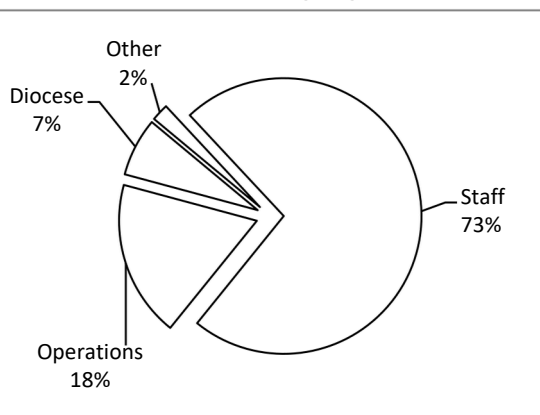
% Drawn 10% EDoR Guideline: 4% - 7%

St. John's Episcopal Church  
EXPENSES

2025 BUDGET: EXPENSES

Rector - Salary/Housing	\$66,560	\$64,000 annual salary + 4% (EDoR Guideline)
Rector - SECA	\$10,184	15.3% of Annual Salary
Rector - Pension	\$13,814	18.0% of Salary + SECA
Rector - Insurance	\$0	
Rector - Continuing Ed	\$500	Fixed Annual
Rector - Business Expense	\$1,340	2024 Estimated (Cell Phone + Mileage)
<b>Rector Total</b>	<b>\$92,398</b>	
Parish Administrator	\$7,966	2024 Actual + 4% (EDoR Guideline)
Payroll Taxes/Fees		
Payroll Taxes	\$609	2024 Actual +4%
DBL/PFL + Workers Comp	\$370	2024 Actual
ADP Fees	\$144	2024 Actual
<b>Subtotal</b>	<b>\$1,123</b>	
Supply Organist	\$480	3 Sundays @ \$160/each (\$125 fee + mileage)
Supply Priest	\$1,050	5 Sundays @ \$210/each (\$175 fee + mileage)
<b>Personnel Total</b>	<b>\$101,967</b>	
Utilities		
Gas Electric	\$1,449	2024 Actual
Office Internet	\$1,392	2024 Actual
Church	\$1,806	2024 Actual
Internet	\$1,966	2024 Actual
Water/Sewer	\$827	2024 Actual
<b>Subtotal</b>	<b>\$7,440</b>	
Insurance	\$9,945	2024 Actual + 6%
Office Expense	\$3,665	2024 Actual
Maintenance	\$2,714	2024 Actual
<b>Campus Operations Total</b>	<b>\$23,764</b>	
Program Expense	\$1,966	2024 Actual - CCD Tuition \$900
Fundraising Expense	\$1,080	2024 Actual
Mission	\$500	2024 Actual
Apportionment	\$9,600	2025 Confirmed
Debt Service	\$682	2024 Actual
Other	\$565	2024 Actual (Outreach Expense)
<b>All Expenses TOTAL</b>	<b>\$140,124</b>	

	<b>A</b>	<b>B</b>	<b>A - B</b>	<b>(A - B)/A</b>
	2024 Actual	2025 Budget	Difference	% Change
<b>REVENUES</b>				
Pledge	\$66,864	\$75,950	\$9,086	13.6%
Plate	\$18,211	\$16,211	(\$2,000)	-11.0%
Rental Income	\$770	\$360	(\$410)	-53.2%
Endowment Draws	\$10,000	\$18,047	\$8,047	80.5%
Program Income	\$1,010	\$1,010	\$0	0.0%
Fundraising	\$2,092	\$2,092	\$0	0.0%
2023 Surplus	\$28,944	\$0	(\$28,944)	-100.0%
Congregational Dev Grant	\$0	\$25,000	\$25,000	NA
Other Income	\$2,270	\$1,454	(\$816)	-35.9%
<b>TOTAL</b>	<b>\$130,161</b>	<b>\$140,124</b>	<b>\$9,963</b>	<b>7.7%</b>
<b>EXPENSES</b>				
Rector	\$86,256	\$92,878	\$6,622	7.7%
Parish Administrator	\$7,660	\$7,966	\$306	4.0%
Payroll Taxes/Fees	\$816	\$1,123	\$307	37.7%
Utilities	\$7,741	\$7,440	(\$301)	-3.9%
Insurance Office	\$9,382	\$9,945	\$563	6.0%
Expense	\$3,665	\$3,665	\$0	0.0%
Maintenance	\$2,714	\$2,714	\$0	0.0%
Program Expense	\$2,866	\$1,966	(\$900)	-31.4%
Fundraising Expense	\$1,080	\$1,080	\$0	0.0%
Mission	\$500	\$500	\$0	0.0%
Apportionment	\$10,105	\$9,600	(\$505)	-5.0%
Debt Service	\$682	\$682	\$0	0.0%
Other	\$565	\$565	\$0	0.0%
<b>TOTAL</b>	<b>\$134,032</b>	<b>\$140,124</b>	<b>\$6,092</b>	<b>4.5%</b>
<b>SURPLUS/(DEFICIT)</b>	<b>(\$3,871)</b>	<b>\$0</b>	<b>\$3,871</b>	

**REVENUE SOURCES****EXPENSES****REVENUES**

Pledge & Plate	\$92,161
Rent	\$360
Investments	\$18,047
2025 CDP	\$25,000
Grant All Other	\$4,556

**EXPENSES**

Staff	\$101,967
Operations	\$25,730
Diocese	\$9,600
Other	\$2,827